



HOW TO OPEN A PACK/TROOP BANK ACCOUNT

1. Use the Greater New York Councils Employer Identification Number 13-1624015.
2. Assemble two or more volunteers to serve as Pack or Troop treasurers. Make sure these individuals are registered with either the Pack or Troop.
3. Go to your local community bank (TD Bank is preferred) and talk with the branch manager about opening a community service account. The account should be titled "Scouts BSA Troop or Cub Scout Pack # ____".
4. You need to have a Pack/Troop Charter in order for the bank to set up a Community Service Account. The Council can write a letter certifying your membership to the program if need be. All requests can be sent to CRUGNYC@Scouting.org

The account should have the following:

- No fees, no per check charges or no minimum balance requirements.
- The ability to change or add signatures to the account.
- Checks should have 2 lines for double signatures.